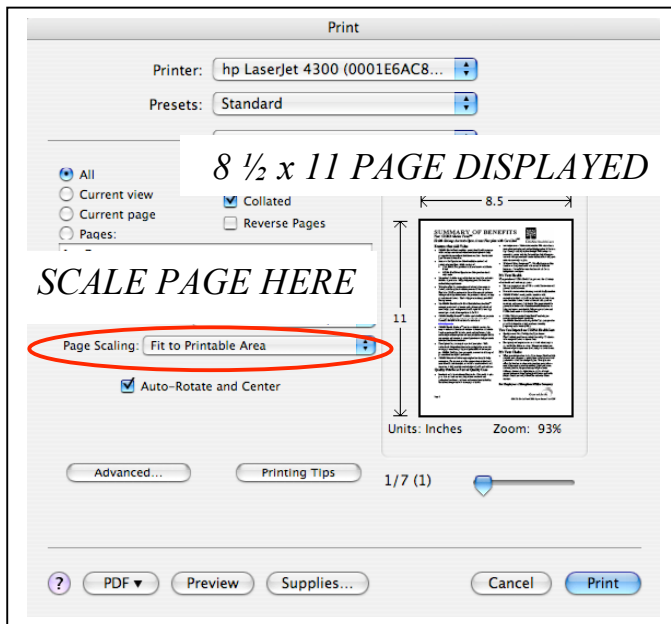


## ATTENTION: PLEASE FOLLOW ALL DIRECTIONS

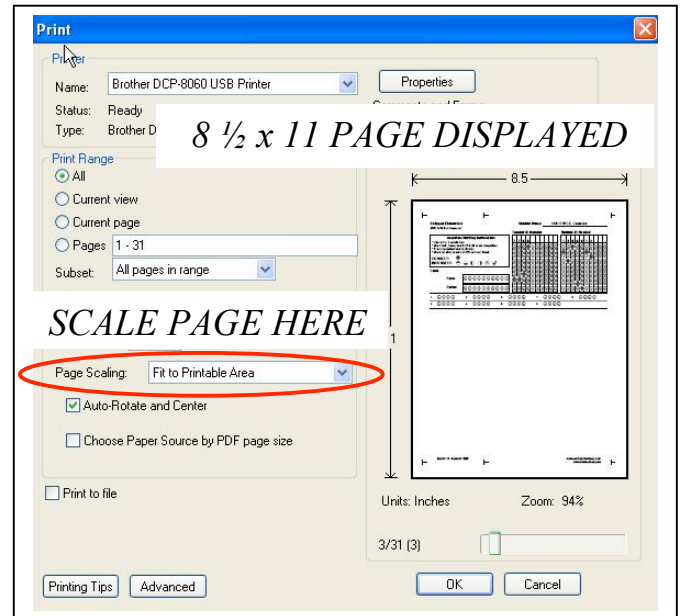
- 1) **Letter Paper** - Print on white, **8 ½ X 11** paper only.
- 2) **Laser Printer** - Use a laser printer only. Do NOT make photocopies of answer sheets.
- 3) **T's** - All 6 Registration Marks (T's) must be clearly printed on the top and bottom of the paper. The T's must sit approximately ½" from the top and bottom and ¼" from the sides.
- 4) **Adobe Reader (PC or MAC)**

- Use Adobe Reader 7 or later.
- From Page Scaling in the Print screen, select 'Fit to Printable Area/Margins' or 'Reduce to Printable Area/Margins'.
- If a Letter sized image (8 ½ x 11) is not displaying on the Print screen, STOP printing.
- Go to File -> Page Setup (Mac) or Print Setup (PC) and select Letter paper. Now print.

MAC



PC



### Important Notes:

- **Leave Adobe Reader Open** - Do NOT close Adobe Reader until the ENTIRE job has finished printing. Ensure that Reader is NOT UPDATING while printing. For best printing results, save the PDF to your computer, open the file and then print.
- **Preview on MAC** – Do NOT use Preview on a Mac. It is recommended that you print with Adobe Acrobat or Acrobat Reader.
- **DataScanner 1.3.0** - Scan using DataScanner 1.3.0 only.

**IMPORTANT:** Before printing actual student answer sheets, **TEST ALL SCANNERS AND PRINTERS.** To do this, print a sample set of test sheets, fill in the responses and scan the results. Ensure the tests scan as expected. For additional help, please call us at (877) 993-2633.

**Teacher ID Number**

**Student ID Number**

**Important Marking Instructions**

- \* Use a No. 2 pencil only.
- \* Mark dark, heavy marks that fill ovals completely.
- \* Erase unwanted marks cleanly.
- \* Make no stray marks on this answer sheet.

**CORRECT:** ●

**INCORRECT:** ◐ ◑ ◒ ◓ ⊗ ⊙

0	0	0	0	0	0	0	0	0	0
1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9

0	0	0	0	0	0	0	0	0	0
1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9

**Form**

A	B	C	D	E	F	G	H	J	K
---	---	---	---	---	---	---	---	---	---

**Period**

0	1	2	3	4	5	6	7	8	9
---	---	---	---	---	---	---	---	---	---

1	A	B	C	D	6	F	G	H	J	11	A	B	C	D	16	F	G	H	J	21	A	B	C	D
2	F	G	H	J	7	A	B	C	D	12	F	G	H	J	17	A	B	C	D	22	F	G	H	J
3	A	B	C	D	8	F	G	H	J	13	A	B	C	D	18	F	G	H	J	23	A	B	C	D
4	F	G	H	J	9	A	B	C	D	14	F	G	H	J	19	A	B	C	D	24	F	G	H	J
5	A	B	C	D	10	F	G	H	J	15	A	B	C	D	20	F	G	H	J	25	A	B	C	D